



# North Haven Public Schools

## North Haven, Connecticut 06473

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### FINANCE AND OPERATIONS

April 14, 2016

4:00 p.m.

#### Minutes

Attendance: Anita Anderson, Bryan Bogen, Jennifer Cecarelli, Tina Tanguay, Director of Finance, Operations and Human Resources, Robert D. Cronin, Ph.D., Superintendent of Schools

#### 1. March 2016 Budget Report

Budget is trending at this time and numbers are typically where they should be at this time. Mrs. Tanguay stated that she has met with the Director of Students services regarding Excess Costs accounts, and are watching those accounts closely. North Haven is still waiting on funding from Excess Costs.

#### 2. Transfers and the Current Process

Discussion regarding the transfer process in the past and what the process should be going forward. Transfers going from one line item to another, over \$5,000, needs to be approved by the Board of Education on a monthly basis.

#### 3. Personnel Staffing

#### 4. Status of Café Bid

Chartwells has been North Haven's food service provider. When the bid went out earlier there were three companies that bid on the contract here in North Haven. There was a mistake made in the application process at the State level so the districts that went out for proposal at that time, the districts had to re-open again and complete the process all over again. It was advertised once again and Chartwells was the only company that bid this time.

#### 5. Other matters if necessary